

ICETET-08

Instructions for Poster Presentation

The objective of the poster session is to give presenters an improved opportunity to share their work and gain feedback on a one to one basis from conference participants. Our goal is to provide a high quality poster session that is comparable to oral sessions in terms of presentation quality.

Following are the guidelines to prepare the poster:

1. Each poster should be of 3ft(Width) X 4ft (Height) size. No other materials or facilities for poster preparation will be provided at the conference venue.
2. The poster should be labeled and laid out in a clear and logical format to effectively communicate the results of work (preferably NOT as a series of A4 pages with 12 point text). Posters will typically be viewed at distances of 1m - 2m, hence, the text and graphics used should be able to be read at these distances (we recommend text font sizes of 18 point or larger).
3. The header on the poster should contain the title, author's names and affiliations. The title should be composed of CAPITAL letters at least one inch high. Please provide an abstract as a part of the poster and it is important to underline the presenting author.
4. Use the minimum amount of text possible and describe only what is essential to make the point clear. Be concise, but organize in a logical manner like introduction, experimental methods, results and conclusion. Use large BOLD lettering for readability and avoid fancy fonts. An ideal poster should cover the KEY POINTS of the research work, and should be able to (1) attract attention; (2) provide a brief overview of your work; and (3) initiate discussion and question during a short time frame.

5. Poster presenters will be responsible for putting up and removing their posters and the conference organizers are not responsible for any posters not collected after the take-down time.
6. Presenters are expected to make themselves available during the conference at all times during the poster session.
7. Make your poster presentation easy to read with some visual display. Use color for highlighting and to make your poster more attractive. Use pictures, diagrams, figures, etc., rather than only text wherever possible.
8. Prepare a short presentation (five minutes) that you can periodically give to those assembled around your poster. Please bring extra copies of your abstract to hand out if requested during the poster session.
9. There will be no audio-visual equipment for poster presentations.
10. All the posters should be put up before the beginning of the session, especially using time available during lunch/tea break.